

EXECUTIVE REPORT

Report Title: Joint Archives Committee – Budget Update

Executive Member for Regeneration

Kevin Parkes

Date : 26th July 2012

PURPOSE OF THE REPORT

1. To update members on the expenditure for April to June of the 2012-2013 revenue budget.

SUMMARY OF RECOMMENDATIONS

2. That members note the expenditure on the budget to 30th June 2012.

IF THIS IS A KEY DECISION WHICH KEY DECISION TEST APPLIES?

- | | | |
|----|--|-------------------------------------|
| 3. | It is over the financial threshold (£150,000) | <input type="checkbox"/> |
| | It has a significant impact on 2 or more wards | <input type="checkbox"/> |
| | Non Key | <input checked="" type="checkbox"/> |

DECISION IMPLEMENTATION DEADLINE

4. For the purposes of the scrutiny call in procedure this report is

Non-urgent	<input checked="" type="checkbox"/>
Urgent report	<input type="checkbox"/>

If urgent please give full reasons

BACKGROUND AND EXTERNAL CONSULTATION

5. Appendix 1 shows the revenue expenditure to the 30th June 2012. There was an under-spend on the staffing budget due to a staff vacancy within the Archives Service. The vacancy is currently being advertised internally and the intention is to fill the post by September 2012.
6. Following completion of the service review in March 2012, the resulting ER/VR cost to the service was £6,781. The cost will be apportioned out for each Council and the final quarter payments will be adjusted to reflect the required payment, as follows:
- Redcar and Cleveland – £1,657
 - Hartlepool - £1,103
 - Stockton - £2,321
 - Middlesbrough - £1,700
7. The quarter 1 invoices will be issued according to the amounts indicated in Appendix 1.

IMPACT ASSESSMENT (IA)

8. Not applicable.

OPTION APPRAISAL/RISK ASSESSMENT

9. Not applicable.

FINANCIAL, LEGAL AND WARD IMPLICATIONS

10. There are no financial, legal or ward implications.

RECOMMENDATIONS

11. That members note the expenditure on the 2012-13 budget.

REASONS

12. For members to approve quarter 1 expenditure

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

AUTHOR: Jen Brittain
TEL NO: (01642) 729418

Address: Central Library, Victoria Square, Middlesbrough. TS1 2AY
Website: <http://www.middlesbrough.gov.uk>